



BLANDING CITY

UTAH



CITY ADMINISTRATOR

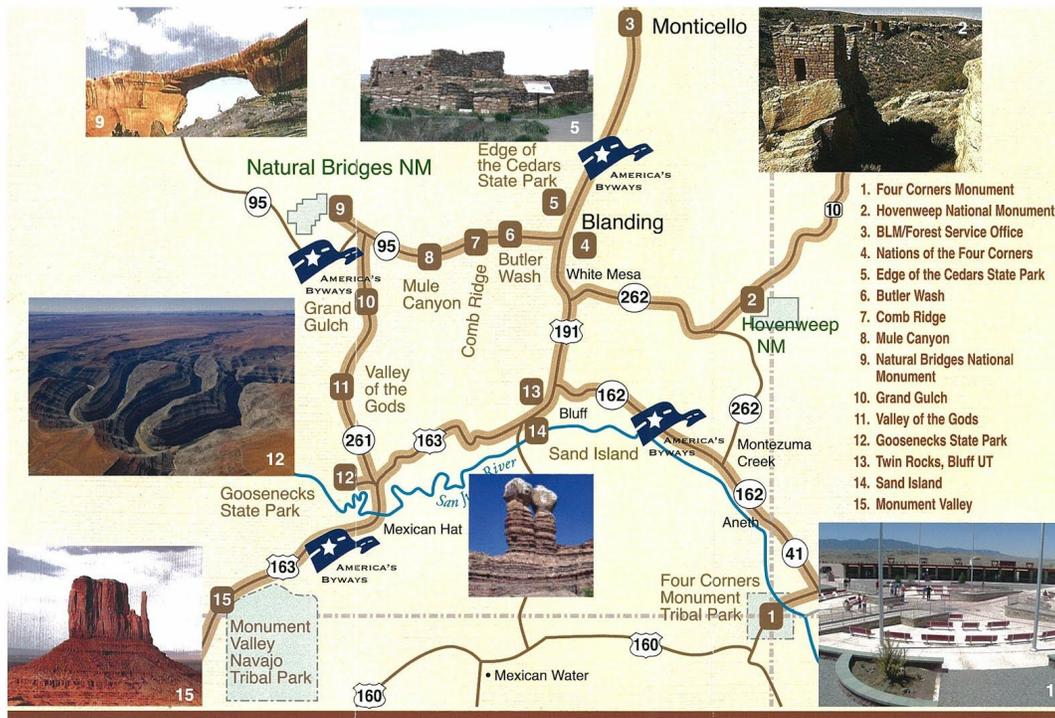
Hiring Range Beginning at \$92,274
Plus Excellent Benefits

Apply by
Monday, October 26, 2020
(First Review, Open Until Filled)

Living in Blanding

Blanding is located in the Four Corners area of Southeastern Utah, and is known as the “Base Camp to Adventure” due to the proximity and accessibility of outdoor recreation activities including:

- National Parks and Monuments - Blanding is conveniently located near Arches National Park, Canyonlands National Park, Natural Bridges National Monument, Hovenweep, Grand Gulch, Valley of the Gods, Monument Valley, Goosenecks, Dinosaur Museum and Edge of the Cedars State Park
- ATV, Jeep & Mountain Biking - Blanding is home of the annual “San Juan ATV Safari”, and boasts thousands of miles of trails through pristine red rock and mountainous terrain. Located 90 miles from Moab and its world famous mountain bike and jeep trails.
- Hunting - Home to world class elk and deer hunting, including limited access trophy hunting on the Blue Mountain and Elk Ridge areas.
- Camping - Opportunities to get away from it all are just outside your door.
- Boating - Recapture Reservoir is within minutes of Blanding, and features water skiing and boating. Lake Powell is located 90 miles from town, and is frequented by visitors from all over the area for world-class boating and fishing.
- Fishing - Blanding boasts four reservoirs stocked yearly with fish.
- Golf - The Hideout Golf Club is located 20 miles from Blanding. The Salt Lake Tribune rated it the #2 best public course in Utah and said it might be the “least-played great course in the country”.



In addition to the outdoor recreation, Blanding has a beautiful new outdoor swimming pool, a recreation center with basketball, volleyball, cardio, weight training, yoga and zumba classes. Children and adults alike can participate in organized baseball, softball, basketball, soccer, football and volleyball leagues.

Due to its location in Southern Utah and an elevation of more than 6,000 feet, Blanding has a moderate year-round climate. The average high temperature during the summer months is 86 degrees, and although there can be significant snowfall in the winter months, it has 257 sunny days per year and excellent air quality and clear night skies. A recent study also found Blanding to be the safest city from natural disaster in the nation.

Blanding is the largest community in San Juan County, and is the service center of Southeastern Utah. There are many businesses that provide shopping opportunities, and hotels, restaurants and shops serve locals and visitors alike. Blue Mountain Hospital opened in 2008 and provides excellent healthcare services to the community.

Utah State University maintains a satellite campus in Blanding with over 400 students enrolled each year. This provides residents with opportunities for continuing education with small classroom sizes. Blanding Elementary School, Albert R Lyman Middle School and San Juan High School provide excellent education to local students, as well as opportunities for extracurricular and athletic participation.

The population of Blanding was 4,036 people in 2017, with many more living just outside the

official city limits, making the population of the Blanding area around 5,000. A diverse culture exists, with 28.9% of the population American Indian, and an average age of 26.

Blanding City

The City of Blanding was incorporated in 1916 to provide services to residents living in the area. It provides many of the services required by residents in the community, including: electric, natural gas, water, sewer, garbage and storm water. In addition, the community has invested heavily in parks and recreation, and operates 6 public parks, a skate park and a community wellness center. The City employs 22 full-time employees and over 30 part-time employees in the summer months. The annual operating budget is approximately \$10,000,000 with 80% coming from revenue collected by business enterprises.

The Department

The Administration Department handles the overall administration of all city departments and provides support to the City Council, all city activities, and residents. The department is supervised by the City Administrator.

The Position

The City Administrator is the highest administrative management level position in the City. Under the direction of the Mayor and City Council, the City Administrator oversees all administrative tasks necessary for city operations, supervises all city departments, maintains the city budget, and represents the municipality in a variety of settings. The Administrator is responsible for accomplishing the City's goals and objectives and for ensuring that the citizens are provided with services in an effective and cost-efficient manner. The Administrator implements and oversees policies enacted by the City Council.

The Ideal Candidate

The City is looking for a talented individual with a bachelor's degree in business, public administration, management, political science, finance, or a closely related field. A master's degree in Public Administration or MBA/MA in management/political science/finance or a closely related field preferred. 5 years full-time work as a municipal administrator or assistant; or any combination of education, training, and experience that demonstrates the ability to perform the position. Knowledge of the Blanding community and familiarity with existing businesses, government agencies, and non-profits organizations is preferred. The ideal applicant will demonstrate a willingness and ability to learn and apply new skills and knowledge.

The ideal employee will be willing to learn on the job and absorb new knowledge and skills gained through training with the City. Although the employee will be typically asked to work normal office hours, there will be times, due to the nature of the position that employees are

asked to work some nights and weekends.

The culture of the City of Blanding is one of hard work for the citizens of the community, and doing whatever is necessary to provide quality services for a reasonable price. The ideal candidate will share those values, and provide excellent public service to the residents of the City.

Compensation & Benefits

- Hiring Range Beginning at \$92,274
- Medical, Dental & Vision Insurance
- Annual Paid Leave
- 12 Paid Holidays
- Retirement - Utah Retirement Systems

The City of Blanding is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by October 26, 2020 (first review, open until filled). Please send a resume, cover letter, and any letters of recommendation. They will be accepted by email to: jblyman@blanding-ut.gov. Questions can be answered by email, or by calling Mayor Joe B. Lyman, at 435-459-0101.